



Torah High Schools of San Diego

An Affiliate of the Rabbinical Seminary of America – Yeshiva Chofetz Chaim

TORAH HIGH SCHOOL HANDBOOK

2025-2026

Student-Parent

Mission Statement

At Torah High School, we are committed to creating a nurturing and academically rigorous environment that is grounded in high standards, high expectations, and values rooted in Torah and Jewish tradition. Through a comprehensive dual curriculum that integrates a meaningful Torah education with an excellent college preparatory program, we aim to cultivate each student's spiritual identity, intellectual capacity, moral character, and leadership potential in a nurturing all-girls environment.

Principal's Message

Dear Parents and Students,

It is my pleasure to welcome you to the 2025-2026 school year at Torah High School. For me, stepping into this role feels like a return to my roots. I had the privilege of serving as the Principal during Torah High's founding years. Coming back I see that, while many things have changed, one thing has remained constant: the incredible, amazing, and truly extraordinary girls that this school produces. I consider every girl in this school as my own and I will work diligently with parents and teachers to ensure the success of each girl.

At Torah High School, academic excellence in Judaic and General Studies courses is a given. We offer Honors and Advanced Placement courses in every discipline of General Studies. Our Judaic courses add to knowledge and learning the essence of what we strive to achieve at Torah High – developing whole Jewish women, proud of our Jewish heritage, and dedicated to living a life of Torah and Chesed.

Our dedicated faculty and staff are here to guide and support each student on her unique journey. I encourage open communication, mutual respect, and shared commitment to making this a successful and meaningful year. This is a Parent and Student Handbook. Please review it together carefully as there are important changes and additions. The guidelines in this handbook will help ensure that our school runs smoothly and efficiently.

I look forward to seeing you all for our Back-to-School Night on Wednesday, September 3rd at 7:00 P.M. Please mark your calendars and plan to be there!

Warmest Regards,

Ruth Broudy,
Principal

School Policies and Procedures

Ethics/ Achdus(Unity):

“Midot” character development is a central component of a Torah education. Students are expected to treat all staff members with respect at all times. When a Rabbi walks into a classroom, students should show respect and honor to the Rabbi by standing up. Students are also expected to treat each other with mutual respect and understanding.

Student Attendance:

Daily attendance and punctuality are essential and mandatory. Students are expected to be in attendance and on time for every class. **At Torah High School, Davening is considered the most important order of the day - it's the central guiding practice that anchors the school day. All students are expected to attend daily and on time.** Parents must call or email the school before 8:00 A.M on each day a student will be absent or tardy. Failure to do so will result in an unexcused absence and will lower the student's grade.

Tzniut–Modesty

Our school embraces tzniut (modesty) as a core Torah value. Tzniut means modesty - in how we dress, how we speak, and how we act.

Modesty in Dress

Students are expected to come to school dressed neatly and modestly in appropriate school dress code daily. The student dress code will be supervised and enforced by Mrs. Broudy. Please direct any questions to Mrs. Broudy at ruthbroudytorahhigh@gmail.com.

These guidelines apply equally to all school related activities both on and off campus.

Uniform Requirements:

Tops:

- Crew neck or collar shirt only
- Long or $\frac{3}{4}$ sleeves
- Crew neck sweatshirts with or without hoodies are allowed. A full zip sweatshirt is also allowed
- No writing or images on shirt or sweatshirt
- Colors allowed - Black/Light Blue/Gray/Navy/Light Pink
- Students may wear any Torah High issued tops, sweaters, or sweatshirts

Skirts:

- Skirt: Gray/Black/Navy, a-lined or pleated, covering knees when seated
- Tights/Socks: Opaque, solid colors (navy, black, white)
- Shoes: Closed-toe flats, tennis shoes or DMs only

Rosh Chodesh-non-uniform day (General Dress Code rules must be adhered)

General Dress Code Rules:

- No pants or pajamas under skirts
- Shorts or black/gray leggings allowed under skirts
- No slippers or Crocs
- No hats, caps, beanies or sunglasses may be worn in class
- No piercings, other than ear piercings
- Natural hair color only
- No whole or partial-shaved hairstyles

If a student violates the dress code, she will be sent to the office. If the violation can be rectified in the office with a change of clothes, she will return to class. If the violation cannot be rectified, the parent will be called to pick up his/her child.

Arrival:

Students parking in the structure will enter campus through the back entrance, directly from the top floor of the parking structure.

Pick up and Drop off:

Students should be picked up and dropped off at the main entrance of Beth Israel parking lot off of Golden Haven Dr.

Planned Absences:

Appointments and other activities should be scheduled after school hours. Students who miss school due to a planned absence are responsible for collecting all assignments from their teachers.

Missed/Make-up Assignments:

Assignments/tests not turned in on time are subject to receive a lower grade or may not be accepted at all. School policy states that students who are absent on the day of a test are required to take the test the day they return to school, unless

previous arrangements have been made with the instructor. Make-up quizzes are at the teacher's discretion.

For extended illness, parents may contact the school to collect missing assignments. It is the student's responsibility to make sure that she obtains all of the assignments and that she makes arrangements with each of her teachers to get the work completed and turned in.

Restrooms:

Students may ONLY use the restrooms on the 3rd floor.

Computers/Printing:

Printing will no longer be done in the Admin Office. Still need to print during school hours? Head to the new Student Lounge (formerly the Art room)! A printer will be available there for your schoolwork. Please be sure to follow the posted rules and be respectful of shared resources.

Leaving Class and Campus:

Students are allowed to leave the classroom only to use the restroom with teacher permission and a hall pass.

Torah High School is a closed campus. The liability of a student is in the hands of the administration and teachers at Torah High School. During school hours the student may **NOT** leave the school for any reason unless notified and picked up by a parent or guardian whose name is on file with the school. If the child drives herself to school and is under 18 years of age, the parent must notify the school office with the reason why the child is leaving and must release liability from the school administration.

Lockers:

Lockers are optional and are provided to students on a first-come first-serve basis. You may choose a locker for yourself during Orientation or the first day of school.

Food:

Students may eat between classes and during lunch and break time in the Student Lounge as well as in outdoor spaces. Eating in classrooms is NOT allowed.

Any food items brought for a class party need to be marked with an approved Kosher symbol.

No outside food is allowed to be ordered to the school. The security guard will turn away any restaurants/delivery services attempting to deliver food.

Cell phones:

The cell phone rule is simple and will be strictly enforced. Cell phones may not be used during class time and must be kept in backpacks at all times.

Students may use cell phones during breaks ONLY.

If a student uses a cellphone in class, it will be taken away and turned into the office and the student may collect it at the end of the day.

If a parent needs to reach a student during the school day while the student is in class, they may call the school office at: 858-558- 6880.

If there is no answer and you need to reach the office staff immediately, please call Ms. Guenniche at: 619-681-2146.

Personal Computers:

Laptops may be used in class for school related work only and with permission from the teacher. The same classroom rules apply to laptops as cell phones: it will be taken away if a student uses a laptop for something other than school work, or during class without permission from the teachers.

Personal Laptops:

Personal Laptops are mandatory. Every student must have their own laptop.

The school will no longer provide loaner devices. (Please be aware that State digital tests, such as PSATs, PreACT and AP exams can NOT be administered on a Chromebook.)

Cheating:

Cheating is a serious offense. If a student copies work or allows work to be copied they will receive a zero on the assignment or test. Any student caught cheating, risks severe disciplinary action.

Communication with Parents:

We greatly value our partnership with parents and encourage all parents to read the weekly Torah High Update email. Please call or e-mail the school secretary if you have a concern, want to request a conference with your child's teachers, or to speak with the Principal.

Please plan to attend our **Parent Back to School Night which is scheduled on Wednesday, September 3rd from 7:00 – 8:00 P.M.**

Grades and Unsatisfactory Progress:

Report cards are issued four times a year. In addition, approximately every four to six weeks into each semester, Unsatisfactory Progress Notices will be mailed to the parents of students at risk. Notices will be sent to the parents of students receiving a "C-" grade or lower for each grading period or for any student not working up to expectations.

Grading Quarter Dates - 2025-2026

Quarter I August 26th - November 14th

Quarter II November 15th - January 26th

Quarter III January 27th - March 27th

Quarter IV March 28th - June 12th

Report cards are handed out to students the week following the end of the grading period and will be mailed to parents. Report cards I and III are progress reports and are not part of the student's permanent record.

Graduation Requirements:

In order to graduate from Torah High School, each student must fulfill the California State Department of Education general academic requirements and **maintain a "C" average in both Judaic and General Studies.**

AP Classes:

Any student taking an AP class who chooses not to take the exam may receive Honors Credit. There is a fee for each AP Exam. Students may qualify for a reduced fee depending on family income - please contact the office for further information.

Homework Policy:

Teachers have been informed of all Jewish Holidays and base their homework policies accordingly.

Medication:

Prescription and Non-prescription:

ALL medications brought on to the school campus must be checked and kept in the school office at all times.

OTC Medications:

A medical form to be signed by the parent (included with this packet) will be kept on file in the office for each student, stating that she may take over the counter medicine for a headache or pain.

Prescriptions:

In order to take prescribed medication during the school day the student must have either:

- A signed permission slip from a physician and an original bottle indicating drug, dosage, and administration time, OR
- A signed permission slip from the parent or guardian indicating drug dosage and administration time.

Disciplinary Action:

When student behavior violates school expectations and policies, appropriate disciplinary action will be taken. The disciplinary decisions are based on the nature and the severity of the behavior, student history, and the context of the incident. Mrs. Broudy will determine appropriate consequences.

Disciplinary actions may include, but are not limited to:

- Verbal warning
- Loss of privileges
- Parent/guardian contact or conference

Emergency Procedures

Fire Drills:

Drills may occur at any time. When the alarm sounds and lights flash, exit quietly and quickly using the nearest stairwell. Do not prop open fire doors. Proceed to the top of the adjacent parking structure. Torah High students are role models for Beth Israel preschoolers—remain calm, quiet, and respectful until the “All Clear” is given.

Earthquakes & Major Emergencies:

During tremors: Duck and cover. Stay indoors unless unsafe.

After tremors: Move to the southeast quadrant of the parking lot.

Dismissal: Students will be released from the front of the school by Mrs. Broudy and Ms. Guenniche.

Note: No student may leave without checking out with a designated staff member. Staff will remain with students until all have been safely picked up by a parent or guardian.

Lockdown Procedure:

Upon announcement, lock all doors, draw shades, remain silent, and hide out of sight. Do not exit until a staff member from Torah High or Beth Israel confirms it is safe. Procedures will be reviewed and practiced.

Please take the time to read this handbook carefully as there have been important changes in our policies. If you have any questions or concerns regarding the school policies, please feel free to offer any suggestions that you think would help strengthen Torah High School as an institution of both intellectual excellence and spiritual growth. We are open to innovative and creative ideas.

Once again, welcome to the 2025-2026 school year. By working together we have the opportunity to make this a wonderful year for our students. With strong parent commitment, incredible teaching staff, Torah High School will reach new heights. The greater your support and help, the greater our accomplishments!